

Long-range Educational Facilities Planning Policy (FAA)  
Long-range Educational Facilities Planning Regulation (FAA-RA)  
MSDE Program Guidelines  
PSCP Administrative Procedures Guidebook  
6-Year Capital Improvements Program (CIP)

**GUIDES**

**INPUT**

- Enrollment Projections
- Instructional Programs
- Floor Plans
- School Staff
- Planner
- Project Manager
- PTA

**Facility Planning  
Process for Capital  
Projects**

**OUTPUT**

- Space Summary
- Educational Specifications
- Budget estimate for CIP
- Compliance with MCPS policy
- Compliance with MSDE and PSCP

**ENABLERS**

Division of Long-range Planning Staff  
Division of Construction Staff  
Office of Curriculum and Instructional Programs  
Office of Special Education and Student Services  
School Staff and Administration



# Facility Planning Process for New Capital Project

